

## **AENJ Special Events Grant**

The Art Educators of New Jersey Executive Board recognizes that art education to the community and members is an integral part of our organizations commitment. This grant was established to support events that promote quality art education outside the traditional school setting and that bring art education to a community of people. A maximum of \$500.00 will be awarded to the grant recipient.

**Funding:** Money will be allocated each year to encourage current AENJ members to submit proposals that indicate the educational benefits resulting from the grant. AENJ members submitting for the grant must prove that they are presently a member of AENJ and have been a member for the past three consecutive years.

A maximum of \$500.00 will be awarded to the grant recipient. One half of the grant monies will be awarded prior to the event; the balance of the grant monies will be awarded on the recipient's completion of all responsibilities (see below).

**Criteria:** No proposal will be considered unless submitted by a current AENJ member who has been a member for a minimum of three consecutive years. After receiving a grant, a member remains ineligible for consideration for this grant for no less than two years.

### **Instructions for Submitting Proposals and Grants:**

Complete Cover Sheet

Submit proposals to Susan Bivona, they must be POSTMARKED **April 15th** of current year and include:

- Proof of AENJ Membership (3 consecutive years, will be confirmed by AENJ Membership Chair))
- A detailed description of the event including but not limited to:
  - The title of the program, the date(s), the venue,
  - The number of participants,
  - The number of AENJ members participating,
  - Supporting information about the event
  - Contact information of the workshop coordinator
  - Other funding sources
- A list of detailed expences
- Brief essay indicating the intent of this event, how this event will benefit the community, who the targeted audience is, and what the educational outcomes will be

**Recipients' Responsibilities:**

- Recipient will write a brief account of their grant experience to be published in an AENJ publication.
- Recipient will submit to the AENJ Treasurer all receipts for reimbursement December 31st of the same year. Grant award will not exceed amount of grant.

**Submit all applications to Susan Bivona,  
they must be POSTMARKED April 15th**

1 Knox Lane  
Lebanon, NJ 08833  
spbivona@aenj.org